

## DGS / NDGS Training Program on Allison Automatic Transmissions. 2022

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### Index:

INFORMATION FOR PARTICIPATION ON ALLISON TRANSMISSION TRAINING COURSES .....	2
COURSE DESCRIPTIONS and INFORMATION on our training courses:.....	2
INDIVIDUAL ADVICE: .....	2
TRAINING DURATION, START TIME AND CLOSING TIME: .....	2
NUMBER OF PARTICIPANTS:.....	3
SPECIAL NOTICE REGARDING COVID-19 PRECAUTIONS: .....	3
GROUP OF PARTICIPANTS; PREREQUISITES FOR PARTICIPATION: .....	3
COURSE FEE:.....	3
WORKWEAR, WORK CLOTHES: .....	4
HOTEL RESERVATION: .....	4
TRAINING AT CUSTOMER SITE:.....	4
ENROLMENT; REGISTRATION:.....	5
REGISTRATION CONFIRMATION, ELIGIBILITY: .....	5
CANCELLATION and INVOICE:.....	5
REGISTRATION FORM TO AN ALLISON TRANSMISSION SERVICE TRAINING COURSE.....	7

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### INFORMATION FOR PARTICIPATION ON ALLISON TRANSMISSION TRAINING COURSES

We offer training courses accredited by Allison Transmission Inc. for the training and further education of our dealers and our customers. We provide practical and theoretical instruction in modernly equipped training rooms, from one-day basic courses to system- and diagnostics training lasting several days, as well as complete overhaul trainings. All training courses are offered in German or English and, upon special request, in Russian Language too.



There are entry-requirements (prerequisites) for various training courses. Please refer to the training program available here for details on the topics, as well as on the group of participants and on access requirements..

#### **COURSE DESCRIPTIONS and INFORMATION on our training courses:**

Course title, course description, group of participants and entry requirements for the individual courses **can be found** in the DGS training program for Allison automatic transmissions available **here below**.

Furthermore, You can also download this program from the DGS homepage [www.dgs-mainz.de](http://www.dgs-mainz.de).

[Training - DGS \(dgs-mainz.com\)](http://www.dgs-mainz.de)

#### **INDIVIDUAL ADVICE:**

If, in addition to the information in our DGS training program, you need help in choosing the right training course for your needs, our training manager and our customer service will be happy to help you.

Phone: +49 6131 5807 737

CELL: +49 176 1 5807 737

#### **TRAINING DURATION, START TIME AND CLOSING TIME:**

Unless expressly agreed otherwise, the courses at the DGS GmbH training center in Mainz begin at 9:00 a.m. on the first training day and end at 3:00 p.m. on the last training day.

#### **NUMBER OF PARTICIPANTS:**

The number of participants for training courses at the training center DGS GmbH, Mainz is limited to a maximum of 8 people under normal conditions. Courses are booked in the order in which registrations are received. A larger number of participants requires express agreement with our training department.

The minimum number of participants to carry out a training course is 4 people. If less than 4 participants are registered by the registration deadline, the registering companies will be informed in writing about the cancellation of the training course and, if possible, an alternative date for a new training course will be offered.

#### **SPECIAL NOTICE REGARDING COVID-19 PRECAUTIONS:**

Due to the still tense **Covid-19** situation, we have limited the number of participants for training courses at the DGS GmbH training center in Mainz to a maximum of 6 people. All participants must wear a **medical face mask or FFP2 mask** in the buildings of DGS GmbH Mainz. The mask may only be removed in the training seminar room if the minimum distance of 1.5 m can be maintained. Sufficient seating distance and good ventilation are guaranteed here.

The **2G** regulation applies with an additional negative antigen rapid test: Participants must present their vaccination certificate or proof of recovery to the trainer when they arrive for the training. In addition, a negative test certificate from a test center is required. Alternatively, a self-assessment can be conducted upon arrival for training in the presence of the trainer.

#### **GROUP OF PARTICIPANTS; PREREQUISITES FOR PARTICIPATION:**

For some courses, pre-courses are recommended or may be even mandatory for participants from Allison Dealers. For details, please refer to the course descriptions.

Separate courses are available for employees of vehicle manufacturers, their authorized workshops or end customers, for which there are no special participation requirements. If necessary, only preparatory courses are recommended.

Employees of Allison distributors and authorized Allison dealers should have completed all E-Learn courses for the relevant training path for the relevant transmission series before registering for a trainer-led course at DGS. This guarantees the highest possible training success. If the E-Learn training path is only partially completed, the trainer decides on participation. A complete training program for a transmission series is only complete for employees of Allison dealers after the successful completion of all E-Learn courses, including the associated tests AND successful participation in a corresponding trainer-led training course.

#### **COURSE FEE:**

The course fee per each participant can be found in the course descriptions listed in this training program for the relevant courses. You can download this program from the DGS website [www.dgs-mainz.com](http://www.dgs-mainz.com). Further information can be found in the section "Training at the customer" below.

The course fee includes a comprehensive training manual, participant certificate, as well as soft drinks and lunch for all courses to be held at the DGS Mainz Training Center. The prices do not include the statutory value-added tax.

Please note the additional information on course fees for "CUSTOMER TRAINING" below.

**No course fee is charged for Authorized Allison Transmission Dealers under the distributorship of DGS GmbH and of NDGS GmbH, except if otherwise agreed.**

**LITERATURE:**

A comprehensive, German-language training document per participant, as well as documentation in pdf file form is included in the course fee. Additional copies of this training manual, as well as original Allison Transmission literature in English, German or Russian language (troubleshooting manuals and repair manuals) are available for purchase.

**WORKWEAR, WORK CLOTHES:**

For training courses in which transmissions are disassembled and reassembled, the participants must bring their own safety shoes. Work coats can be provided by us.

**HOTEL RESERVATION:**

We may assist with the hotel booking. A hotel list with hotels in Mainz and their description is available on request from our secretariat:

Mrs. Jennifer Schlosser, jschlosser@dgs-mainz.com Tel: +49 (0) 6131 5807 706

**TRAINING AT CUSTOMER SITE:**

Training can also be carried out at the customer's premises in consultation with our training department.

The customer must provide suitable and equipped premises for the implementation of a training course. The number of participants is only limited by the spatial and logistical conditions at the customer. Please note, however, that if there are more than 10 participants, the practical lessons will have to be reduced and training will then be carried out mainly in the theoretical style.

The course fee is € 1100,- per training day plus statutory VAT and is independent of the number of participants. In addition, the travel- and hotel costs as well as expenses of the trainer will be charged.

The course fee includes training material for up to 10 participants. The training material will be charged for each additional participant. The daily meals (lunch, drinks) for the course participants are not included in the above-mentioned course fee. Further information is available from Rolf Oerter, roerter@dgs-mainz.com. Phone: +49 (0) 6131-5807 737.

#### ENROLMENT; REGISTRATION:

To register, please fill out the registration form below. Do not forget to enter your purchase order number in the space provided. Registrations without a purchase order number cannot be processed.

By registering for the training, the customer accepts the general terms and conditions and terms of payment of DGS Diesel- und Getriebeservice GmbH and of NDGS Noviy Dizel Gearbox Service GmbH respectively. You can view our terms and conditions on our website. <http://www.dgs-mainz.com/agb>

Please email the completed registration form to:

DGS, Diesel- und Getriebeservice GmbH  
Wernher-von-Braun-Str. 11  
D-55129 Mainz  
Germany

Mrs. Renate Henss, Tel.: +49 (0)6131 5807-734, email: [rhenss@dgs-mainz.com](mailto:rhenss@dgs-mainz.com)

and in copy (cc) to:

Mrs. Sabine Martinkovic, Tel.: +49 (0)6131 5807-742, email: [smartinkovic@dgs-mainz.com](mailto:smartinkovic@dgs-mainz.com)

**Registration deadline** is 14 calendar days before the start of the training.

Employees of Allison distributors and their dealers who have E-Learn access, please register via the E-Learn online training portal. [www.allisonelearn.com](http://www.allisonelearn.com)

The registration deadline is stated individually for each course. If you need assistance, please call our training department. Phone: +49 (0) 6131 5807-737

#### REGISTRATION CONFIRMATION, ELIGIBILITY:

After checking your registration form and the availability of a free training place, the customer will receive a written registration and order confirmation by email. This entitles you to participate in the training course, unless the training course is canceled on the day after the registration deadline due to insufficient number of participants.

#### CANCELLATION and INVOICE:

DGS, Diesel- und Getriebeservice GmbH reserves the right to cancel training courses or to reschedule training dates for important reasons. The customer will be informed of this immediately. If a training course is canceled by DGS, any course fees already paid will be refunded. There are no further claims by the customer against DGS.

Free cancellations by the customer can be accepted up to 1 week before the start of the training course. In the event of later cancellations or non-attendance of the participant, we reserve the right to charge the training fee if the minimum number of participants is not reached due to the cancellation. Furthermore, we reserve the right to charge for any costs incurred by booking a hotel. A substitute participant can be registered. In this case there are no further costs. The invoice for the training will be sent by separate mail immediately after the training has taken place.

Mainz, 12.11.2021

**i.V. Rolf Oerter**

Training Manager, DGS Diesel- und Getriebeservice GmbH  
Allison Transmission Distributor for Germany,

Customer Support Manager, NDGS Noviy Dizel Gearbox Service GmbH  
Allison Transmission Distributor for Russian Federation, Belarus, Ukraine, Azerbaijan, Kazakhstan, Georgia.

Wernher-von-Braun-Str. 11  
D-55129 Mainz  
Germany

Phone: +49 (0)6131 5807 737

Cell: +49 (0)1761 5807 737

email: [roerter@dgs-mainz.com](mailto:roerter@dgs-mainz.com)

**REGISTRATION FORM TO AN ALLISON TRANSMISSION SERVICE TRAINING COURSE**

Send this form to DGS GmbH Mainz, attn: Mrs. Renate Henss, [rhenss@dgs-mainz.com](mailto:rhenss@dgs-mainz.com)

and copy to (cc) Mrs. Sabine Martinkovic, [smartinkovic@dgs-mainz.com](mailto:smartinkovic@dgs-mainz.com) or Mr. Rolf Oerter [roerter@dgs-mainz.com](mailto:roerter@dgs-mainz.com).

By registering, You accept the general terms and conditions of DGS GmbH and NDGS GmbH respectively and You confirm that You have informed the participants about the Covid-19 protective measures of DGS GmbH / NDGS GmbH from this document.

Course or Course number as per DGS/NDGS Training Program: \_\_\_\_\_

Course name: \_\_\_\_\_

Date of Training as per DGS Training Calendar: from: \_\_\_\_\_ through: \_\_\_\_\_

**Your COMPANY INFORMATION**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

ZIP: \_\_\_\_\_ City: \_\_\_\_\_

Authorized Person/ Orderer: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Your Purchase Order number: \_\_\_\_\_

Your VAT number (if applicable): \_\_\_\_\_

**Participants / Trainees**

1: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

2: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

3: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

4: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

5: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

6: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

7: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

8: First Name: \_\_\_\_\_ Surname: \_\_\_\_\_